



ADVANCED REGISTRATION FORM

All registration fees include the 18% Value Added Tax (VAT).

Fees will be charged in U.S. Dollars \$ and will appear as the USD Conversion.


An original invoice in compliance with VAT regulations for submission of reclaim will be mailed upon request.

The exchange rate used for VAT invoices will be determined at the end of the month based on the monthly average.

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*INDICATES REQUIRED FIELDS & MUST BE COMPLETED

*Last/Family/Surname		*First/Given Name	
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*Address (Line 1)		Address (Line 2)	
*City	US State/Canadian Province	* Postal/Zip Code	*Country/Region
Primary Contact Number	Fax Number	*Email Address (for confirmation purposes)	
IEEE/ ComSoc Membership Number	* Emergency Contact Name	* Emergency Contact Phone #	
IEEE # : _____	VAT #: _____		



If you have a disability and may require special accommodations in order to fully participate, please check the box below. You will be contacted by someone from our staff to discuss your specific needs.

Please check the box if you have any special needs.

Please indicate your special need _____

Please indicate your dietary restrictions _____
 (ie. Lactose Intolerance, Allergies, religious/cultural traditions)

NOTE: IEEE may contact you regarding similar IEEE conferences, services and/or technical products. If you do not want to be contacted please check here.

IMPORTANT INFORMATION FOR AUTHORS

For authors with multiple accepted papers, one full registration is valid for only 1 paper. If you have additional pages there is a charge of \$100 USD per page (the maximum is 2).

The deadline for Author registration is **Saturday, 4 June 2011.**

Paper Number # _____

Members of IEEE and the following ComSoc Sister Societies may register at the IEEE MEMBER Rate. (Circle all applicable):
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IEEE or ComSoc Sister Society Member # _____

REGISTRATION	On/By 30 May	After 30 May
<input type="checkbox"/> RG-01 – ComSoc Member	US\$665	US\$807
<input type="checkbox"/> RG-02 – IEEE/Sister Society Member ¹	US\$690	US\$835
<input type="checkbox"/> RG-03 – Non Member ²	US\$850	US\$990
<input type="checkbox"/> RG-04 – ComSoc Student Member	US\$285	US\$385
<input type="checkbox"/> RG-05 – IEEE Student Member	US\$300	US\$400
<input type="checkbox"/> RG-06 – Student Non Member	US\$400	US\$500
<input type="checkbox"/> RG-07 – IEEE Life Member	US\$300	US\$400

- 1 includes complimentary IEEE ComSoc membership (digital delivery of IEEE Communications Magazine, offer excludes those who were previously ComSoc members in the last 5 years)
- 2 includes complimentary IEEE ComSoc membership (digital delivery of IEEE Communications Magazine, offer excludes those who were previously ComSoc members in the last 5 years)

REGISTRATION INCLUDES

Admission to all Technical Sessions, Proceedings, Sunday- Wednesday Lunch, Tutorials, Sunday Welcome Reception, Tuesday Evening Banquet, Monday Evening Social, Merchandising, and Shuttle Service

NOTE: To be published in the IEEE HPSR Conference Proceedings and IEEE *Xplore*®, an author of an accepted paper is required to register for the conference at the *full* (member or non-member) rate (R01, R02, R03) and the paper must be presented at the conference. Author registration fees are non-refundable and must be paid prior to uploading the final IEEE formatted, publication-ready version of the paper. For authors with multiple accepted papers, one full registration is valid for only 1 paper. If you have more than 1 paper, additional registration(s) will be required. The maximum number of pages per paper is six (6). You may purchase up to two (2) extra pages per paper at a cost of USD \$100 per page. Accepted papers will be published in the IEEE HPSR 2011 Conference Proceedings. Accepted and presented papers will be published in the IEEE HPSR 2011 Conference Proceedings and in IEEE *Xplore*®.

ADDITIONAL ITEMS:

- Qty _____ EX-01 – Additional Welcome Reception Ticket (US\$20) – Sunday, 3 July at 7:30PM
- Qty _____ EX-02 – Additional Social Event Ticket (US\$20) – Monday, 4 July at 7:00PM
- Qty _____ EX-03 – Additional Banquet Ticket (US\$50) – Tuesday, 5 July at 9:00PM
- Qty _____ EX-04 – Additional Page Fee (US\$100 per page/maximum 2)

Registration Fee		Additional Items		Total Amount Due
\$ _____	+	\$ _____	=	\$ _____

CANCELLATION POLICY

All refund/cancellation requests must be provided in writing and received by 4 June 2011. No refunds will be issued after 4 June 2011. Please submit all refund/cancellation requests to: hspr11reg@ieee.org

VISA INFORMATION:

For Non-Authors (or authors needing a hard copy letter)- You will need to first register for the conference and obtain a registration receipt. Once you have registered, please complete a ComSoc Visa Assistance Request form at <http://www.comsoc.org/node/add/visa-assistance-request>
For Authors- Authors can obtain visa letters through EDAS. Long onto your personal home page and into the paper you submitted, it will be a letter shaped icon (visa letter). Click on that link to create the visa letter to be generated (pdf format).

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- CHECK or Money Order – Issued in the US Dollar Equivalent - Make payable to IEEE HSPR2011
Mail your check together with the registration form. Please DO NOT submit the form without payment.
- WIRE TRANSFER – \$15 processing fee. Please contact hspr11reg@ieee.org for Wire Transfer instructions
Forward your Wire Transfer receipt together with the registration form. Please DO NOT submit the form without the receipt.

NOTE: For those that are paying by credit card, fees will be charged in U.S. Dollars.

Mail or Fax Completed Registration Form & Payment To: IEEE/MCM: Gianni Spradley, Registrar, 445 Hoes Lane Piscataway, New Jersey 08854-4141 USA
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